



2019 Not-for-Profit Booth Information

Sugar Grove Corn Boil, NFP

Friday, July 26: 4:00 p.m. to 9:00 p.m.

Saturday, July 27: 11:00 a.m. to 7:00 p.m. or Dusk

Sunday, July 28: 11:00 a.m. to 6:00 p.m.

The Sugar Grove Corn Boil, NFP invites you to participate with a Not-for-Profit Booth at the 52nd Annual Sugar Grove Corn Boil.

A Not-for-Profit describes a type of organization that does not earn profits for its owners. All the money earned by or donated to a not-for-profit organization is used in pursuing the organization's objectives and keeping it running. These organizations must have a government issued not-for-profit designation.

The Corn Boil is held in Volunteer Park on Main Street in Sugar Grove and generates approximately 35,000 visitors annually. There is no admission charge for visitors to the Corn Boil. The Corn Boil is an outside, rain-or-shine event.

Booth Spaces

Booths/display spaces measure approximately 12'x 12'. The Corn Boil reserves the right to place booths wherever the Corn Boil deems appropriate, and in the best interests of the Corn Boil. The majority of booth spaces are on asphalt. Vendors may be placed on asphalt, or grass by request, though grassy area spaces are limited and, as such, cannot be guaranteed.

Booth Equipment

Canopies/tents may be used; however, they must be wholly contained within the vendor's allotted space, as well as all merchandise and signage. In addition, all canopies/tents must be weighted per the Sugar Grove Corn Boil, NFP guidelines. The Corn Boil shall not be responsible to provide any item(s) to any vendor(s) in connection with a booth or display. Every vendor shall be solely responsible for bringing, setting up and tearing down any and all equipment. This includes: canopies/tents; weights and ropes (minimum of forty pounds per leg, tied off to the canopy/tent); tables; chairs; fans; merchandise; supplies; and/or any other items connected with or necessary to their booth/display.

Free Booths

The theme for this year's Corn Boil focuses on community. In honor of this, we will be having a FREE booth section, **on asphalt**, devoted to Not-for-Profit organizations. **There will be no electric in this area.** To take part in this, check the Not-for-Profit line on the contract, and write FREE on the total cost line.

Jury Selection

There are a limited number of not-for-profit booth spaces in the regular vendor area at the Corn Boil. Because of this, we will be doing a jury selection for the spaces available. Not-for-profit booth applications (no payment) will be accepted through May 15, 2019. After May 15, 2019, you will be notified if you have or have not been selected to participate at the 2019 Corn Boil event. Payment will be due by June 1, 2019. If payment is not received by the specified date, the booth space will be relinquished and the next not-for-profit organization in line will be given the space. After May 15, 2019 applications will continue to be accepted until the allotted spaces are filled.

Pricing (per 12' x 12' booth space in regular vendor area)

Booth space for Saturday and Sunday is required. Friday is optional but is included in the booth price.

Not-for-Profit organizations residing **in** Sugar Grove are charged a flat fee of \$50.00.

Not-for-Profit organizations residing outside of Sugar Grove are charged a flat fee of \$100.00.

Electric

Electric is an additional \$50.00 and is issued on a first-come first-served basis. Electric spaces are limited!
There is NO electric in the FREE area.

Proof of Insurance and Waivers

All Not-for Profit organizations must provide a copy of proof of insurance, and a signed waiver.

Refunds

No refunds will be made unless the event is canceled.

Application Info:

The Booth Agreement needs to be submitted by the deadline date.

Once selected, the following needs to be included when submitting payment for a booth:

- Proof of Insurance
- Waiver
- Check made payable to the Sugar Grove Corn Boil, NFP

Mailing Address:

Sugar Grove Corn Boil: Vendor Booth
P.O. Box 1303
Sugar Grove, IL 60554

Updates and Confirmation:

All updates are sent via email. If you do not have an email address, please enclose a self-addressed stamped envelope for confirmation. Additionally, general information and updates may be found on the website at www.SugarGroveCornBoil.org.

Questions:

Kathy
Vendor Area Coordinator
SGCBVendorBooth@gmail.com
630-308-4185

Business, Crafter, and Independent Contractor Booth applications are also available.